

URBAN TRANSPORTATION ADVISORY BOARD

Minutes: January 3, 2023

The Urban Transportation Advisory Board convened on Tuesday, January 3, 2023 at 1:30 p.m. in Conference Room 440, Citizens Square, Fort Wayne, Indiana.

The following were present:

Members (voting):

- Member Shan Gunawardena-Chair
- Member William Hartman-Vice Chair
- Member Therese Brown
- Member Scott Hinderman
- Member Jason Kaiser
- Member Nathan Frye for Steve McMichael
- Member John Metzinger
- Member Paul Spoelhof
- Member Judi Wire
- Member Patrick Zaharako

The following were not present:

- Member Adam Day
- Member Paul Lagemann
- Member Stephanie Belch (non-voting)
- Member Kari Carmany George (non-voting)
- Member Erica Tait (non-voting)

Staff members present were Dan Avery, Executive Director; Jeff Bradtmiller, Senior Transportation Planner; and Debbie Magsam, Administrative Assistant. Matt Brown, Jodi Coblentz, Philip LaBrash, Dawn Ritchie, Chad Salzbrenner, Eli Samaan, Mike Thornson, and Tinisha Weigelt were also present.

Mr. Gunawardena brought the meeting to order. The first item of business was the approval of the December 6, 2022, minutes. Mr. Zaharako moved that the minutes be approved. Ms. Brown seconded the motion and it carried.

Mr. Metzinger gave the progress report for Citilink. Citilink has been successful in purchasing 14 minibuses. Six minibuses have been received and it is anticipated that the remaining eight will be delivered later this month.

Mr. Kaiser gave the progress report for INDOT. The Interchange Modification, I-469 at I-69 North Junction, project was awarded to Brooks Construction Company, Inc. on December 6, 2022. The Intersection Improvement with Added Turns Lanes at SR930/US27 project was not awardable on the December 2022 letting. A re-let is scheduled for February 2023. The Interchange Modification, I-469 SB off-ramp at SR37/I-469 Pavement Replacement project was recently added to the list and a contract letting is scheduled for July 2024.

Mr. Zaharako gave the progress report for the City of Fort Wayne. There have been no major updates with the City of Fort Wayne projects since the last meeting. Mr. Zaharako introduced Phil LaBrash. He is the new Assistant City Engineer.

Mr. Frye gave the progress report for the City of New Haven. The Request for Termination was submitted for Phase I of the Landin Road project. Landin Road is open to traffic for the winter. Once scour protection work on the bridge is done, Phase II of the Landin Road project will be complete. The City of New Haven accepted proposals for the Maplecrest Road south of SR 930 corridor project and will be reviewing them in the upcoming weeks. The City of New Haven is anticipating that traffic flow will change with the Maplecrest Road project and would like to look at the Parrott Road/Maplecrest Road intersection to see if changes or signalization needs to be done.

Mr. Hartman reported for Allen County Highway. The December 7, 2022, letting date was unsuccessful for the Bass Road Phase 3B & 3C project and the project will be rebid February 1, 2023. Preliminary Engineering (PE) is 100% complete for the South County Line Road Bridge #271 project. The consultant and INDOT right of way (RW) service contracts are being processed for the Antwerp Road Bridge #15 project. The design orientation and wetland mitigation options are being reviewed for the Monroeville Road-Wayne Trace project. The INDOT-LPA contract was executed for the Cuba Road Bridge #24 project and currently waiting for the NTP (notice to proceed) authorization. The Financial Management Information System (FMIS) request has been submitted and pending for Phase 1A for the 2022-2025 Biennial NBIS Bridge Inspections project.

Mr. Hinderman gave the progress report for the airport. It is anticipated that the West Phase of the terminal project will be complete by May or June of this year. Bids for the East Phase of the project will be accepted later this month and construction will start this spring. The National Defense Authorization Act was passed by Congress and signed into law last month. The F-16 aircraft will be returning to the Indiana Air National Guard. A project to put the arresting cables back in the runway will be done this summer. The project at Smith Field was awarded and will start this spring.

The first item of new business was the Pedestrian Safety Action Plan presented by Mr. Avery. The draft of the Pedestrian Safety Action Plan was presented to the Board at the July 5, 2022, meeting. The Plan was posted for public comment on the NIRCC website. The comprehensive approach of the plan includes the Four E's: engineering, education, enforcement, and encouragement. Mr. Avery went over the components and that went into developing the plan and the objectives for implementing the plan. Mr. Spoelhof moved that the Pedestrian Safety Action Plan be approved. Ms. Brown seconded the motion and it carried.

The next item of new business was the 2045 Transportation Plan-Bicycle and Pedestrian Components presented by Mr. Avery. Mr. Avery showed a map of the existing sidewalks and bike lanes. Next, Mr. Avery showed a map with the existing trails along with the planned and proposed trails. A map with the sidewalk policy area highlighted was shown. The sidewalk policy says that any developments or improvements in the area will include sidewalks. The next item of new business is regarding the sidewalk policy area. The policy needs to be reviewed to see if it should be expanded.

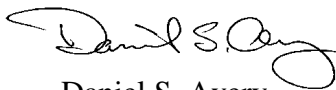
The next item of new business was the Revised Sidewalk Policy Area presented by Mr. Avery. A map with the current Sidewalk Policy area and a map with the proposed expanded Sidewalk Policy area were shown. The expand area is primarily in the north area of the county. Ms. Brown moved that the Revised Sidewalk Policy Area be adopted. Mr. Spoelhof seconded the motion and it carried.

The next item of new business was the Air Quality Consultation and Guidance Documents presented by Mr. Avery. The documents were emailed to the Board on December 21, 2022, for their review. The documents explain the roles and responsibilities regarding air quality conformity. The Board will follow the process of submitting a Transportation Improvement Program Amendment or a Transportation Plan Amendment for an air quality conformity determination according to the documents. Mr. Zaharako moved that the Air Quality Consultation and Guidance Documents be approved. Ms. Brown seconded the motion and it carried.

The next item of new business was the Memorandum of Agreement INDOT-NIRCC-Citilink presented by Mr. Avery. The Memorandum of Agreement INDOT-NIRCC-Citilink was emailed to the Board on December 21, 2022, for their review. The memorandum covers the roles and responsibilities of each agency regarding the transportation planning process. Ms. Wire moved that the Memorandum of Agreement INDOT-NIRCC-Citilink be approved. Mr. Spoelhof seconded the motion and it carried.

At this point, Mr. Gunawardena asked for public comment. There were no comments.

There being no further business, Mr. Gunawardena adjourned the meeting.



Daniel S. Avery

Executive Director - Northeastern Indiana Regional Coordinating Council