

URBAN TRANSPORTATION ADVISORY BOARD

Minutes: November 1, 2022

The Urban Transportation Advisory Board convened on Tuesday, November 1, 2022, at 1:30 p.m. in Conference Room 440, Citizens Square, Fort Wayne, Indiana.

The following were present:

Members (voting):

- Member Shan Gunawardena-Chair
- Member William Hartman-Vice Chair
- Member Therese Brown
- Member Jason Kaiser
- Member Paul Lagemann
- Member Nathan Frye for Steve McMichael
- Member John Metzinger
- Member Judi Wire
- Member Patrick Zaharako

The following were not present:

- Member Adam Day
- Member Scott Hinderman
- Member Paul Spoelhof
- Member Stephanie Belch (non-voting)
- Member Kari Carmany George (non-voting)
- Member Erica Tait (non-voting)

Staff members present were Dan Avery, Executive Director; Jeff Bradtmiller, Senior Transportation Planner; and Debbie Magsam, Administrative Assistant. Jodi Coblentz, Eli Samaan, Chad Salzbrenner, and Tinisha Weigelt were also present.

Mr. Gunawardena brought the meeting to order. The first item of business was the approval of the September 6, 2022, minutes. Ms. Brown moved that the minutes be approved. Ms. Wire seconded the motion and it carried.

Mr. Metzinger gave the progress report for Citilink. The Citilink Board will meet later this month and is expected to award a contract for a new van pool program. The new van pool program is anticipated to start in January 2023. Citilink has released an RFP (request for proposals) for a study regarding alternative propulsion systems. This study will analyze the cost and benefits of those systems and help develop a transition plan. Mr. Gunawardena asked how the van pool program works. Mr. Metzinger answered it will be based through employers with employees paying a small fee to join the van pool. One or two members of the van pool will volunteer to drive. The employer and Citilink will jointing pay a subsidy for the van. Citilink will assist with coordinating the program. Mr. Avery asked if the program would include all of Allen County. Mr. Metzinger answered yes, the van pool program will cover all of Allen County.

Mr. Hartman reported for Allen County Highway. Preliminary Engineering (PE) is 99% complete for the Bass Road Phase 3B & 3C project. There has been an increase in the estimated overall project cost of approximately \$300,000 and the project is on schedule for a December 2022 letting. PE is 99% complete for the South County Line Road Bridge #271 project. There has been a decrease in the estimated overall project cost of approximately \$60,000 and the project is on schedule for a January 2024 letting. PE is 60% complete for the Amber Road Bridge #226 project. PE is 30% complete for the Monroeville Road – Wayne Trace project. The INDOT-LPA contract was executed October 1, 2022, for the Woodburn Road Bridge #51 project. The INDOT-LPA contract was executed October 7, 2022, for the Cuba Road Bridge #24 project. The INDOT-LPA contract was executed October 17, 2022, for the Hamilton Road Bridge #242 project. The INDOT-LPA contract was executed October 26, 2022, for the Van Zile Road Bridge #32 project. The Bass Road Phase 2A project had five change orders totally approximately \$30,000.

Mr. Zaharako gave the progress report for the City of Fort Wayne. Design work continues on the Goeglein and Bluffton Road bridge projects. Phase 2 plans are being reviewed for the Hillegas Road project and a field check will be conducted later this month. A RFQ (request for qualifications) will be released later this month for the North Clinton Street project. This will be a joint project with Allen County and the project will go from Auburn Road to Tonkel/Mayhew Road.

Mr. Kaiser gave the progress report for INDOT. The contract for the Concrete Pavement Restoration project on I-69 from SR 24 to SR 1 was awarded on October 21, 2022, to E & B Paving, LLC. The contract for the Bridge Thin Deck Overlay - SR 14 Bridge over Inverness Pond project was awarded on October 21, 2022, to Ram Construction Services of Michigan Inc. The contract for the Bridge Thin Deck Overlay - Covington Road Bridge over I-69 project was awarded on October 21, 2022, to Ram Construction Services of Michigan Inc.

There was no progress report for the airport.

There was no progress report for the City of New Haven.

The first item of new business was the Metropolitan Transportation Plan-Planning Assumptions presented by Mr. Avery. The 2040 planning assumptions need to be revised due to a misinterpretation of the conformity regulations. Current data will be used to revise the 2040 planning assumptions for the updated 2040 Metropolitan Transportation Plan. The revised planning assumptions for the 2040 Metropolitan Transportation Plan are based on the 2020 Census redistricting block data, 2019 American Community Survey data, 2019 data axle (formerly InfoUSA) employment information, vehicle miles of travel reports, Citilink Ridership Data, 2019 Congestion Management Process Report, Comprehensive Development Plans and STATS Indiana. When the 2040 Transportation Plan was completed, the employment information did not include sole proprietor or contractual employment. The 2045 Transportation Plan will include this information. Mr. Avery presented the data for population, land-use, travel, employment, congestion, and economic development. The revised planning assumptions and transportation conformity documents will be posted November 8 through November 28, 2022, for public comment. The Board will discuss and vote on this at the December 6, 2022, meeting.

The next item of new business was the Federal Transit Administration Section 5310 presented by Mr. Avery. The total available funds available for 2023-24 is \$304,800. Community Transportation Network (CTN) was the only applicant. The project will provide 13,200 additional medical transportation and work-related trips. Ms. Brown moved to approve funding of the CTN project in the amount of \$304,800. Mr. Kaiser seconded the motion and it carried.

Supply chain issues have made it difficult to purchase vehicles, it is proposed that the eligible capital projects/expenses for the 5310 funds be expanded to include vehicle restoration, wheelchair lifts, transit-related technology systems, and constructing accessible paths to bus stops. Ms. Brown moved to approve the eligible capital projects and expenses. Mr. Lagemann seconded the motion and it carried.

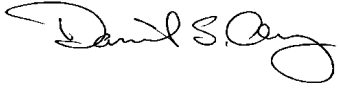
The next item of new business was Performance Targets presented by Mr. Avery. These are statewide targets set by INDOT. The travel time reliability targets are as follows: level of travel time reliability for interstates, level of travel time reliability for non-interstate national highway system, and truck travel time reliability for interstates. The level of travel time reliability is based on data that is collected in 15-minute segments for four different time periods. A level of travel ratio below 1.50 is reliable. Mr. Avery presented the targets and actual data for 2019 and 2021. The interstate percent of person miles reliable 2-year/2024 target is 93% and 4-year/2026 target is 93.5%. The non-interstate percent of person miles reliable 2-year/2024 target is 93% and the 4-year/2026 target is 93.5%. The interstate truck travel time reliability index 2-year/2024 target is 1.32 and the 4-year/2026 target is 1.30. Mr. Lagemann moved to approve the 2-year and 4-year travel time reliability targets set by the State. Mr. Hartman seconded the motion and it carried.

The Congestion Mitigation and Air Quality (CMAQ) targets are based on the number of CMAQ projects that will be built during the 2-year and 4-year period. The targets are as follows: on-road statewide mobile emission reduction of volatile organic compounds (VOC), on-road statewide mobile emission reduction of oxides of nitrogen (NO_x), on-road statewide mobile emission reduction of carbon monoxide (CO), on-road statewide mobile emission reduction of particulate matter 10 microns or smaller (PM₁₀), and on-road statewide mobile emission reduction of particulate matter 2.5 microns or smaller (PM_{2.5}). Mr. Avery presented the targets and actual data for 2019 and 2021. The CMAQ project emission reduction volatile organic compounds 2-year/2024 target is 590.0 and the 4-year/2026 target is 600.0. The CMAQ project emission reduction carbon monoxide 2-year/2024 target is 330.0 and the 4-year/2026 target is 520.0. The CMAQ project emission reduction oxides of nitrogen 2-year/2024 target is 690.0 and the 4-year/2026 target is 725.0. The CMAQ project emission reduction particulate matter less than 10 microns 2-year/2024 target is .02 and the 4-year/2026 target is .03. The CMAQ project emission reduction particulate matter less than 2.5 microns 2-year/2024 target is 3.0 and the 4-year/2026 target is 4.0. Mr. Zaharako moved to approve the 2-year and 4-year CMAQ targets set by the State. Ms. Brown seconded the motion and it carried.

The final item of new business was the TIP Amendments. There were two City of Fort Wayne project amendments, seven INDOT project amendments and four capital equipment project amendments for Citilink. Mr. Lagemann moved to approve the TIP amendments. Mr. Zaharako seconded the motion and it carried.

At this point, Mr. Gunawardena asked for public comment. There were no comments.

There being no further business, Mr. Gunawardena adjourned the meeting.

A handwritten signature in black ink, appearing to read "Daniel S. Avery". The signature is fluid and cursive, with a large loop at the end of the last name.

Daniel S. Avery
Executive Director - Northeastern Indiana Regional Coordinating Council